

## **Mandatory Reporting Instructions**

Once you BEGIN your harvesting activity (at your authorized location):

1. Search the link (to be updated): **Mikmaqdata.ca**
2. Click- Sign Up – near the bottom of the page
3. Create a login using your personal email and password
4. Login with that information
5. Click the green button- START TRIP
  - This provides a record that you will be fishing on this day at this certain location.
6. Fill in the – NEW TRIP- form, including the GPS location and the waterway of your authorized location
7. Click – START-

Once you END your harvesting activity (at your authorized location):

8. Login at **Mikmaqdata.ca**
9. Click the RED button- END TRIP
  - This provides a record that you have completed harvesting activity on this day at this certain location.

Once harvesting has been completed,

10. If you are not logged in, login then CLICK the blue button - ADD CATCH-
  - This provides a mandatory record of your daily catch
11. Complete the Add Catch form and click submit

*\*You can review your Catch history and update the records at the bottom – CATCH HISTORY- button.*

*\*If you do not have the information requested in the forms please leave blank.*

In addition, there will Kespitwik District NLFP Elver Harvester's Reporting Sheet posted on the Kespitwik Resources Inc. Webpages. You can click on the link to the Reporting Sheet and print the sheet.